# Addendum #2



Date: December 17, 2025

To: All Project Bidders and Holders of Project

Subject: Addendum #2

H&P Project # 2025087

Seneca Park Phase 1 Water & Sewer

Campbell County, VA

All contractors, subcontractors, suppliers, and vendors submitting Proposals on or related to this project shall incorporate in their proposals all items as described herein, and further, shall acknowledge on the Bid Proposal Form, the receipt of this Addendum.

Item One: Pre-bid Meeting Minutes

The pre-bid meeting minutes and attendance list are attached to this

addendum.

Item Two: Certified Payroll

This is not a certified payroll project.

Item Three: Tree Clearing

Trees that are cleared for the sanitary sewer portion can be chipped.

Item Four: Unit Price

Yes. This is a unit price bid.

Item Five: Water Line Structure

Water Line Structure 107 description has been updated on the plan sheet

to be a 12" gate valve and EOL flushing hydrant.

Item Six: Bid Date

The bid opening date will be moved to 12/19 @ 2:00pm. Questions will be due by 5:00 on 12/16 and the one and only Addendum will be issued on 12/17 that will include the meeting minutes and any questions on the

project. Disregard schedule dates in minutes.

Item Seven: Rock Excavation

A line item (#22) for rock has been added to the bid form.

Item Eight: Sewer Bore

Yes, the sewer under the road can be bored, if desired, and will not

include a casing.

Item Nine: Pavement Patches

The water line longitudinal patch will be 6' wide and the perpendicular

crossing for the sewer is 25' on either side based on VDOT.

Item Ten: Silt Fence

Silt fence lengths have been updated on the plans based on County

comments. The updated quantity has been revised on the bid form.

# Addendum #2



Item Eleven: Stone Backfill

Other than what is required for stone backfill on detail C-150, no additional stone will be required above the pipe. Earth backfill is acceptable with proper compaction and test results will be needed to

confirm with VDOT.

**Item Twelve: Traffic Control** 

Updated line item (#20) on the bid form will be changed to reflect a per day unit price. There may be a possibility of having discussions with

VDOT about road closure.

Item Thirteen: Pavement Line Item

Line 21 is to include the removal and replacement of the

pavement areas and not to be included within the other line items.

Item Fourteen: Bid Form

An updated bid form (Section A-3) will be attached to this

Addendum.

Item Fifteen: Plan Sheets

Updated plan and profile sheets will be included with this Addendum to show the added silt fence and updated water line structure. All changes

will be clouded.

Item Sixteen: Bid Submission

Submitting plans electronically through eVA will no longer be available for this project. However, CCUSA's requirement will be to submit bids via

hard copy to the physical office location.

End of Addendum 2



# Seneca Park Phase 1 Water & Sewer Campbell County, VA Pre-Bid Conference Minutes



December 10, 2025 11:00 am

# 1. Welcome and Introductions

# Project Personnel

- Chad Hodges, PE Hurt and Proffitt, Inc. Project Manager
- Tim Wagner, PE CCUSA Engineering Director
- Todd Asselborn, PE Utilities Engineer

# Attendance List

This is a <u>mandatory</u> pre-bid meeting. Please complete the sign-in sheet. Your company must be on the sign-in sheet in order to submit a bid. The list will be provided with Addendum 2.

### Minutes

Pre-bid minutes will be part of Addendum #2 and distributed to those on sign-in sheet. Any addenda will also be posted on the eVA site, CCUSA website, and the H&P website.

Meeting Location

CCUSA office, 20644 Timberlake Road, Lynchburg, Virginia, 24502

# 2. Scope of Work

The work shall include, but is not limited to, the furnishing of all labor, materials and equipment, and the performing of all work for the above referenced project. Items include the installation of approximately 2,700 LF of gravity sewer and 920 LF of water line and other appurtenances in a parallel installation. The project includes associated erosion and sediment control measures necessary to construct the utilities, as shown on the plans and as described in the technical specifications.

# 3. Schedule:

- Project was advertised on Monday, December 1, 2025.
- Mandatory prebid held on December 10, 2025.
- Meeting minutes will be provided as part of Addendum #2.
- All questions must be submitted in writing or email no later than Tuesday, December 16, 2025 by 5:00 pm. This will allow the Engineer time to prepare responses to the questions and issue appropriate addenda by 5 pm on Wednesday, December 17, 2025. Only questions submitted in writing (letter or email) will be considered and addressed in any addenda.
- A Bid Bond equal to 5% of the bid is required with all bids.
- All Bids shall be submitted as hard copies to the CCUSA office. Sealed bids can be submitted
  electronically through eVA but a hard copy of the bid must be submitted as well.
- o **Bid submittal is on Friday, December 19, 2025 at 2:00 pm**. Bids to be submitted to:

Campbell County Utilities and Service Authority 20644 Timberlake Road Lynchburg, Virginia, 24502 Attn. Todd Asselborn, PE Utilities Engineer

- It is the responsibility of the Bidder to ensure that CCUSA receives the submittal by the proposal due date and time. No submittals or modifications to submittals will be accepted after the proposal due date and time.
- Bids will be opened publicly at the same time and place. Results will be tabulated and provided to bidders.



# Seneca Park Phase 1 Water & Sewer Campbell County, VA Pre-Bid Conference Minutes



December 10, 2025 11:00 am

- Notice of Award is expected to be given on or before Tuesday, January 6, 2026.
- Issuance of the Notice to Proceed is expected to be given on or before January 7, 2026.
- Bidder agrees that the water line portion of the work will be substantially completed within 120 days and the sewer portion of the work will be substantially completed within 240 days of issue of Notice to Proceed. Final completion will be 35 calendar days after substantial completion.

# 4. Construction stakeout, materials testing, and inspection:

- Construction stakeout is to be provided by the Contractor.
- o Compaction testing is to be provided by the contractor and results submitted to CCUSA.
- CCUSA has contracted with Hurt and Proffitt, Inc. to perform CCTV inspection of the gravity sanitary sewer.
- CCUSA will be providing construction administration and inspection for the project. Likely Todd Asselborn and Greg Meese.

# 5. Existing Utilities:

- o The Contractor shall locate all existing utilities before starting work.
- The Contractor must contact the Owner before connecting to any utility.

### 6. Work:

- This project is approximately 2,700 LF of gravity sewer and 920 LF of water line and other associate appurtenances.
- The project is located along Ewing Drive, Campbell County. This project will provide water and sewer for future business developments within the commerce park.
- The water line portion needs to be completed first so that an incoming business has water available to them during construction.

# 7. Staging area:

- The Contractor shall coordinate the locations of staging and storage.
- Any private property used for staging is to be arranged between the Contractor and individual property owner.

# 8. Erosion and sediment control:

- All erosion control measures shall be installed before any work starts.
- E&S measures shall be installed and maintained in accordance with the Virginia Erosion and Sediment Control Manual.

# 9. Property

- o The sanitary sewer improvements shall be installed in CCUSA easements.
- o The water line improvements shall be installed in the ROW.
- No work outside of the easements is permitted or allowed.
  - In most cases there is a 40-ft wide permanent easement, due to the depth of sewer line.

# 10. Restoration

- Due to public perception as well as E&S requirements, it is preferred by the Owner that restoration is performed daily, but weekly restoration may be acceptable.
- o Restoration shall be as good or better condition as original.



# Seneca Park Phase 1 Water & Sewer Campbell County, VA Pre-Bid Conference Minutes



December 10, 2025 11:00 am

# 11. Reporting Requirements:

- MBE Requirements
  - All appropriate contract inserts pertaining to MBE/WBE must be completed as part of the bid documents.
  - Each bidder is expected to make a good faith effort to solicit MBE/WBE firms.
  - A MBE/WBE checklist must be completed and included with each bid.
  - Contractor to provide good faith efforts, there are no number of contacts required.
- o Davis Bacon and AIS requirements do not apply.

# 12. CCUSA Comments

- Blue Ridge Beverage is the end user that is driving the schedule on this project.
- Aiming for May 1 substantial completion for water and September 1 substantial completion for sewer.
- o No BABA, Davis Bacon or AIS requirements.

# **Questions – General Questions/Discussion**

1. Is this project on a certified payroll?

**Response:** No, this is not a certified payroll project.

2. What should be done with the trees being cleared?

**Response:** Trees that are cleared for the sanitary sewer can be chipped.

3. Is this project unit price bid?

**Response:** Yes.

4. At the end of the 12" water line the plans show a 6" gate valve. Is this correct?

Response: Structure 107 will be changed to an EOL blow-off. Plan sheet and bid form will be

updated and sent out with Addendum.

5. Can the bid date be moved back to a later date?

Response: The bid opening date will be moved to 12/19 @ 2:00pm. Questions will be due by 5:00

on 12/16 and the one and only Addendum will be issued on 12/17 that will include the meeting minutes and any questions on the project. Disregard schedule dates in minutes.

6. Will there be any rock clause added to the project?

Response: Possibly, CCUSA will look into potentially adding that. If it is included it will be added to

the bid form.

7. Can the sewer line be bored under the road?

**Response:** Yes, it can be bored if desired and will still not include a casing.

8. Can you confirm the pavement patches?

**Response:** The water line longitudinal patch will be 6' wide and the perpendicular crossing for the

sewer is 25' on either side based on VDOT.



# Seneca Park Phase 1 Water & Sewer Campbell County, Virginia Pre-Bid Conference December 10, 2025 11:00 am



Name	Representing	Phone	Email Email
Chad Hodges, PE	Hurt and Proffitt, Inc	434-847-7796	chodges@handp.com
Todd Asselborn, PE	CCUSA	434-455-8407	tasselborn@ccusa-water.com
Tim Wagner, PE	CCUSA	434-455-8407	twagner@ccusa-water.com
Tim Worley	HAYMES Mother, INC	(434) 250-8813	MWONDLE OfbryMES Brothers. COM + WORLEY @ hopmes broth ses. COM
CAPY RUBERT	Cours Am Dosques	439 821 2774	grupert e counts and dobyns.cm
Donnie Toney	Toncy Construction	434-546-0545	donnietausegmail.com
JOHN TONOY	Toway Corst in	434 546.0551	John teirs @ qmar. com
Sean Richey	Core + Main	434-546-0109	Sean, richey @ coward nam.com
Mike Hall	LJ BAYS	434-841-2741	mike@ljbays.com
Larry Conner JR	A) Conner Gerbart	540 520 5815	larry conner or @ ayconner. Low
Libert Duniec	Concrete Foundations,	1nc434-279-33	9 1/h Fo @ Concrete Foundations, inc. Com
T.J. Danie	D&R Contractors	434-713-0876	dnr. contractors 2009 Gamail.com
John Turnet	Prillaman - Pace, J	Tre. 276-632-630	piturner o prillaman-pace. com
Tim Wagner		7,	
Terri Love	FERGUSON Waterword		
KEN Becraft	BLAIR CONSTR.	434-841-3652	Kbecrafteblair-constrution.com

# **SECTION A-3**

# **BID FORM**

Campbell County Utilities and Service Authority (Owner) 20644 Timberlake Road Lynchburg, Virginia 24502 Attn: Authority Administrator

### Gentlemen:

The undersigned, having visited and examined the site and having carefully studied the Contract Documents for Seneca Park Phase 1 Water & Sewer hereby proposes to furnish all labor, equipment, materials, and services and to perform all operations necessary to execute and complete the work required for the project, in strict accordance with the Contract Documents prepared by the Engineer, dated December 16, 2025 together with addenda numbered \_\_\_\_\_\_\_, issued during bidding period and hereby acknowledged, subject to the terms and conditions of the Agreement for the sum of

	Dollars (\$	)
 	Donais (\$	).

The Base Bid and any Add Alternates are founded upon furnishing equipment and materials of specified manufacturers.

It is understood and agreed that the Owner, in protecting his best interest, reserves the right to reject any or all bids, or accept any bid at the Base Bid price, whereupon the Contractor shall furnish equipment and materials as specified.

The Base Bid and any add alternates of the Base Bid plus additive alternate price shall include the quantities on the attached Bid Schedule. The bidder declares that he understands that the quantities shown in the Bid Schedule are approximate only; and are subject to either increase or decrease based on the work shown on the Drawings and for changes in the work as directed by the Owner and that should the quantities of any of the items of work be increased, the undersigned proposes to do the additional work at the unit price set out herein, and should the quantities be decreased, he also understands that payment will be made on the actual quantities installed at the unit prices, and will make no claim for the anticipated profits for any decrease in the quantities. Actual quantities will be determined upon completion of the work. Lump sum bid items will not be adjusted.

We are properly equipped to execute work of the character and extent indicated by the Contract Documents and so covered by this bid and will enter into Agreement for the execution and completion of the work in accordance with the Drawings, project manual, and this bid; and we further agree that if awarded the contract, we will commence the work on the date stated in "Notice to Proceed" and the work for the water line portion will be substantially complete within 120 calendar days and the sewer line portion will be substantially completed in 240 calendar days.

The Owner and Contractor recognize that time is of the essence with this Agreement and that the Owner will suffer financial loss if the work is not completed within the number of calendar days listed above for all work associated with the Seneca Park Phase 1 Water Sewer. They also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by the Owner if the work is not completed on time. Accordingly, instead of requiring any such proof, the Owner and Contractor agree that, as liquidated damages for delay (but not as a penalty), the

Contractor shall pay the Owner (\$1,000.00) for each day that expires after the time specified for substantial completion of the project.

Bid Schedule:

# **Schedule of Values:**

Item #	Description	Quantity	Unit	Unit Price	Total
1	Sanitary Manhole	12	EA		
2	Sanitary Manhole (Straddle)	1	EA		
3	Manhole Frame & Cover	13	EA		
4	6" Gravity Sewer - SDR 26 PVC	75	LF		
5	8" Gravity Sewer Line - Protecto 401 lined DIP	600	LF		
6	8" Gravity Sewer Line - SDR 35 PVC	2,030	LF		
7	6" PVC Double Cleanout Assembly	1	EA		
Water					
8	6" DI Water Line	35	LF		
9	8" DI Water Line	20	LF		
10	12" CL 350 DI Water Line	900	LF		
11	12" Gate Valve & Box	1	EA		
12	8" Gate Valve & Box	3	EA		
13	EOL Flushing Hydrant	1	EA		
14	Fire Hydrant Assembly	2	EA		
15	Automatic Air Release Assembly	1	EA		
16	1" Water Meter w/ Tapping Saddle	1	EA		
Other					
17	Tree Removal	1	LS		
18	Silt Fence	3,280	LF		
19	Seeding & Fine Grading	1	LS		
20	Traffic Control	10	DAY		
21	Removal & Restoration of Pavement Patch	250	SY		
22	Rock Excavation	230	CY		
23	Construction Stakeout	1	LS		
24	Mobilization/Demobilization (Max 5% of Bid)	1	LS		

Enclosed herewith is the following security, offered as evidence that the undersigned will enter into Agreement for the execution and completion of the work in accordance with the Contract Documents:

Cashier's Check for the Sum of		
Name of Bank		

Bidder's Bond in Amount of	-
Bond Issued by	
The undersigned further agrees that in case of failure on his part to execute the said Agreemen after written notice being given on the award of the contract, the monies payable by the securities bid shall be paid to the Owner as liquidated damages for such failure; otherwise, the securities ac shall be returned to the undersigned.	s accompanying this

This bid is subject to acceptance within a period of 60 days from this date.

		Respectfully Submitted,	
		Contractor	
		Ву	
		Address	
Date		Telephone Number	
Contractor's Current Virginia License Number	Code		
If determined to be the successful of which is attached to this hid pr		e above-signed elects to use the escrow account procedur	e,

a copy of which is attached to this bid proposal package.

> Write "Yes" or "No" on Above Line.

In the event the successful bidder elects to use the escrow account procedure, the "Escrow Agreement" form shall be executed and submitted to the Owner within 15 days after notification. If the "Escrow Agreement" form is not submitted within the fifteen-day period, the Contractor shall forfeit his rights to the use of the escrow account procedure.

# EQUAL OPPORTUNITY REPORT STATEMENT

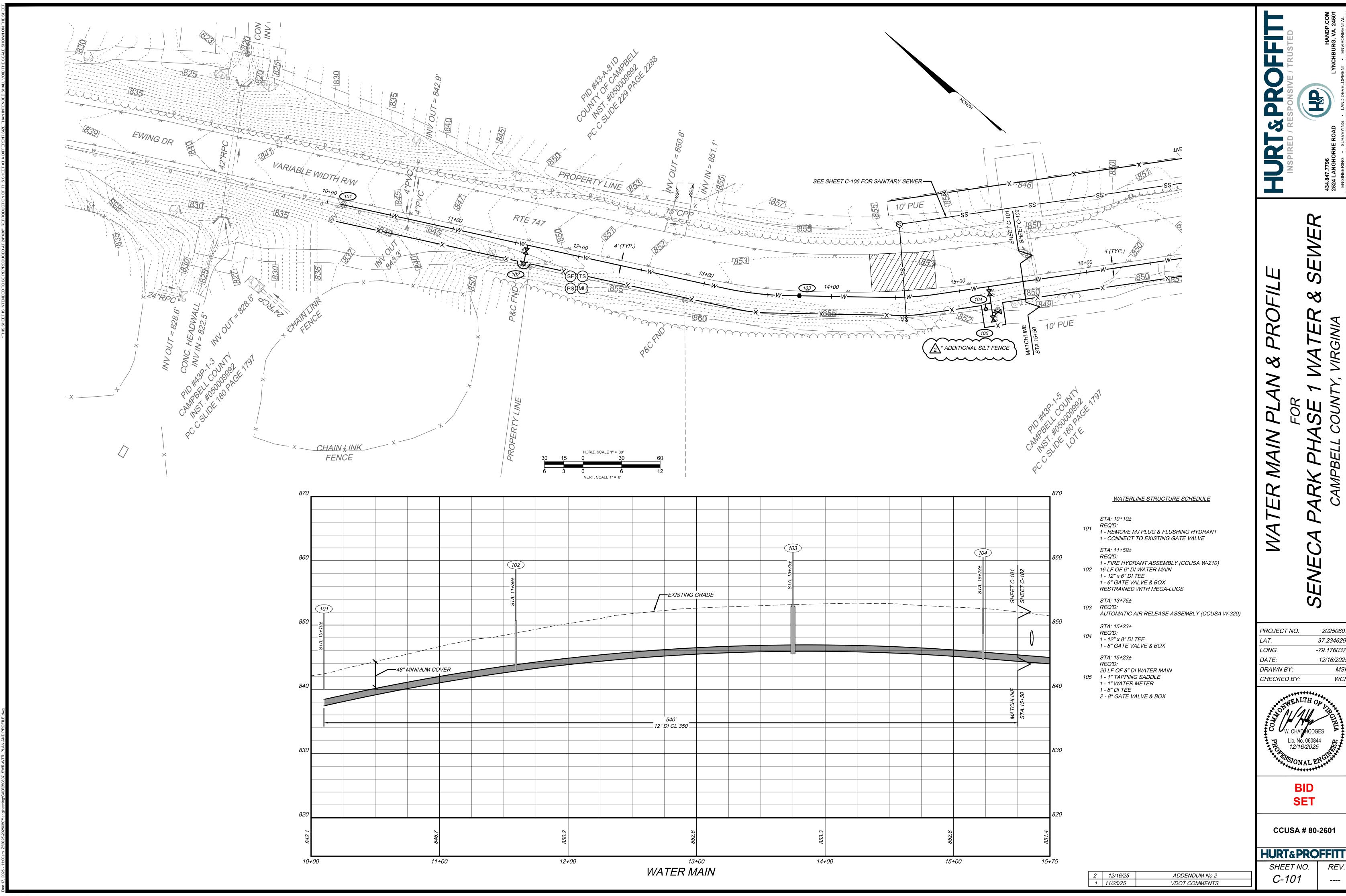
The bidder shall complete the f	following statement by checking	g the appropriate blank as	follows.
The bidder has has no prescribed by Executive Order Executive Order 11246 dated S	r 10925, dated March 6, 1961,		
In conjunction with the goals e solicited quotations for labor, n			ss enterprises, the bidder has
Name of Firm	Person(s) Contacted	<u>Date</u>	
Of those listed above, we intercontract:	ad, at this time, to utilize the fo	llowing in the completion	of the work required by this
"This firm assures that it will g	ive its best efforts to utilize disa	advantaged business enter	— prises wherever possible."
Certified by:		_(Signature)	
		_(Typed/Printed Name &	Title)
Bidder's Name:		_	
IRS Number:			

# ANTI-COLLUSION STATEMENT

In the preparation and submission of this proposal on behalf of, we did not either directly or indirectly enter into any combination or arrangement with any person, firm or corporation, or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free competition in violation of the Sherman Anti-Trust Act, 15 USC Sections 1 et seq; the Virginia Antitrust Act, Virginia Code Sections 59.1-9.1 through 59.19.18, and the Conspiracy to Rig Bids to Government Statutes, Virginia Code Sections 59.1-68.6 through 59.1-68.8.

The undersigned Contractor hereby certifies that this agreement, or any claims resulting there from, is not the result of, or affected by, any act of collusion with, or any act of, another person or persons, firm or corporation engaged in the same line of business or commerce; and that no person acting for, or employed by, the Campbell County Utilities and Service Authority has an interest in, or is concerned with, this proposal; and, that no person or persons, firm or corporation, other than the undersigned, have or are interested in this proposal.

Certified by:	(Corporate Se	eal)	
Acknowledged before me this	day of	,	
		Notary Public	



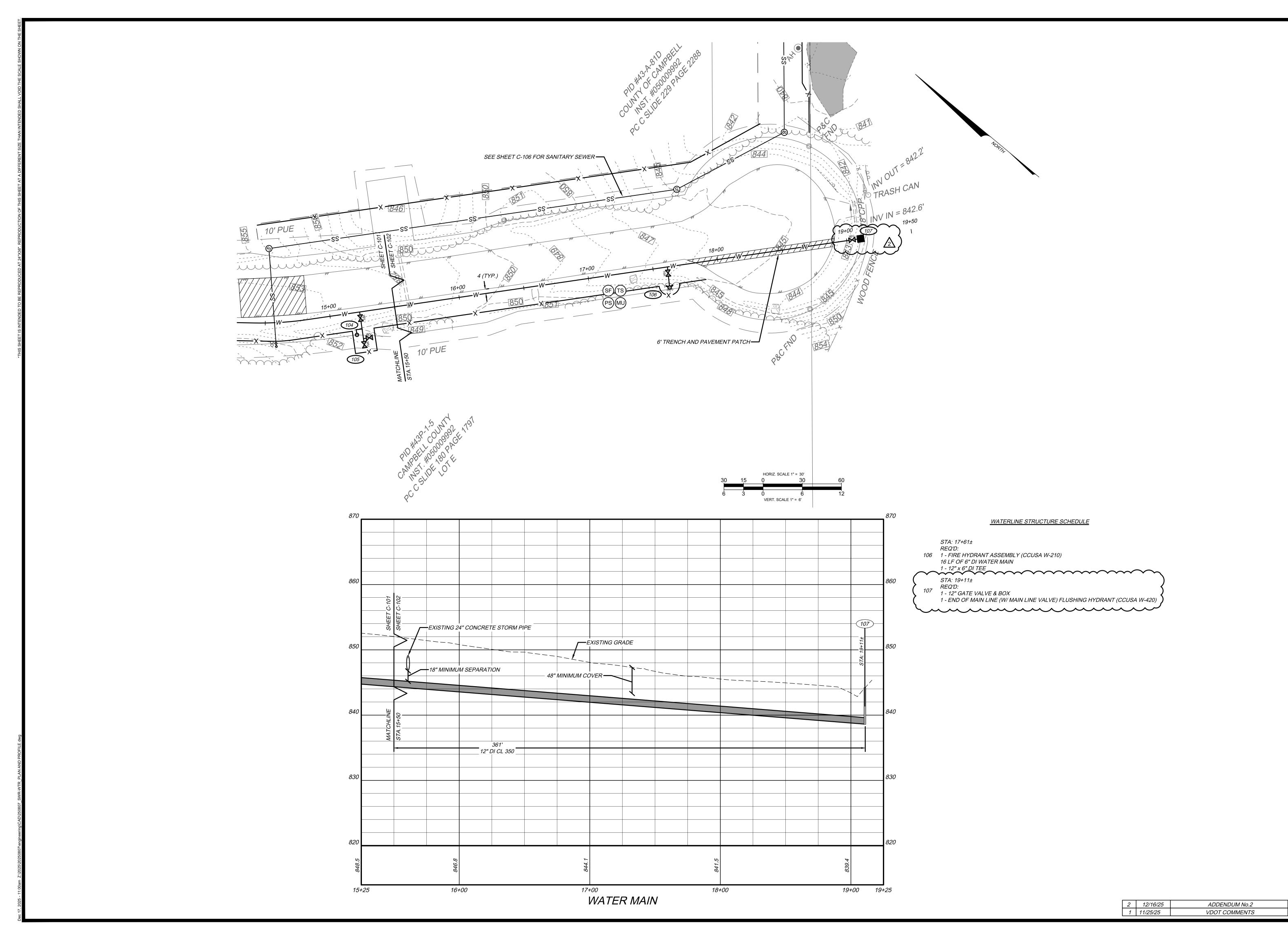
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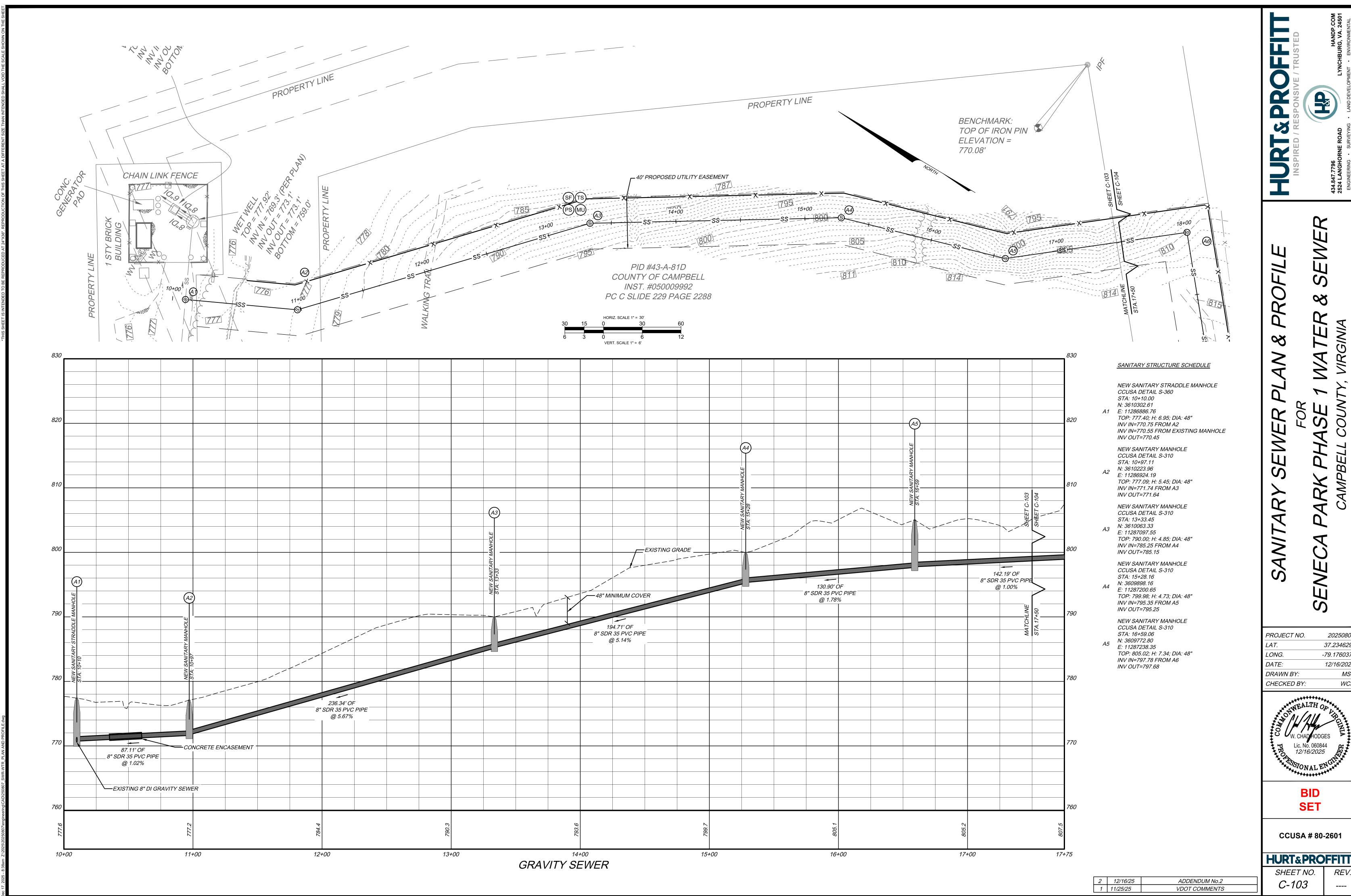


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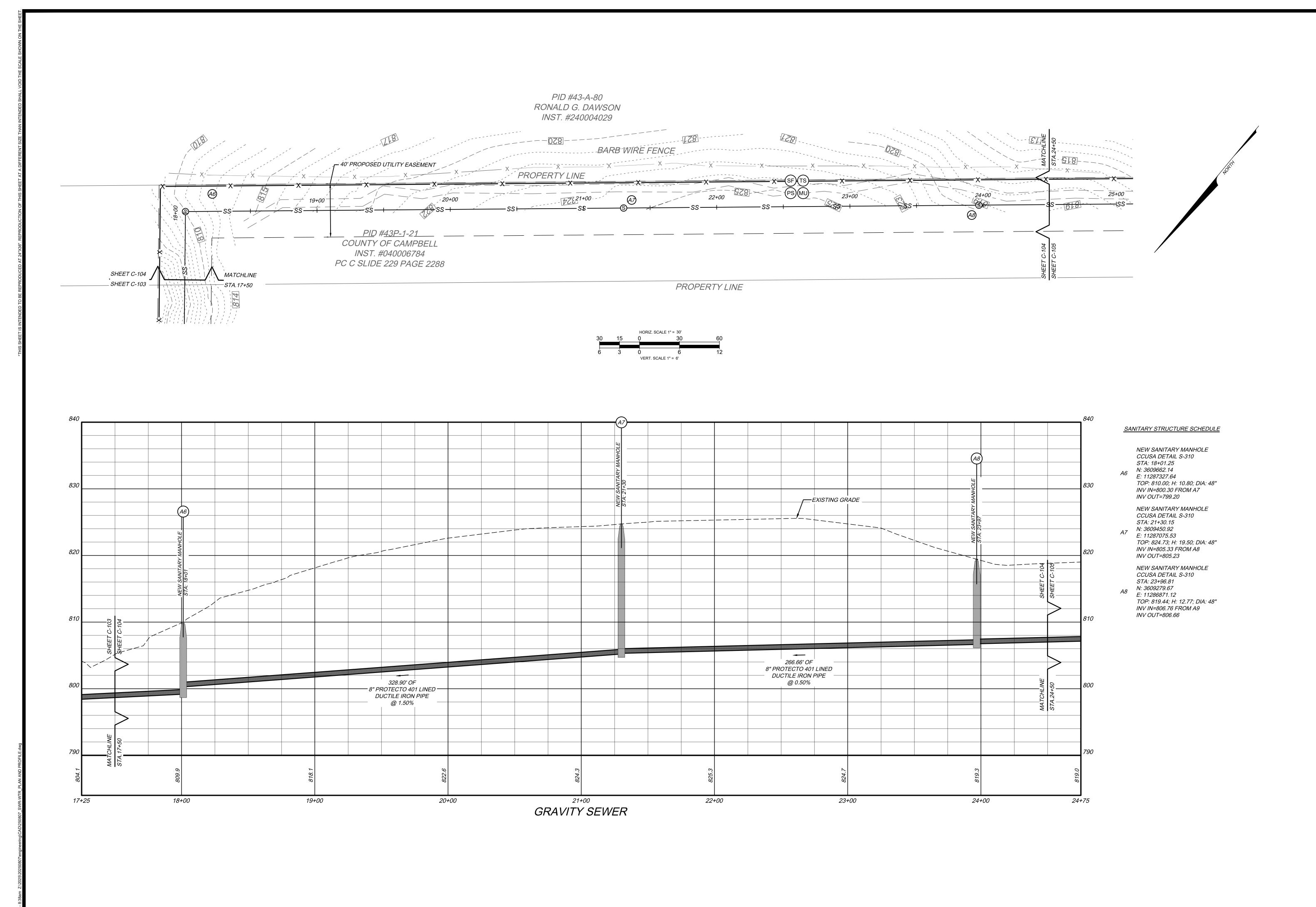
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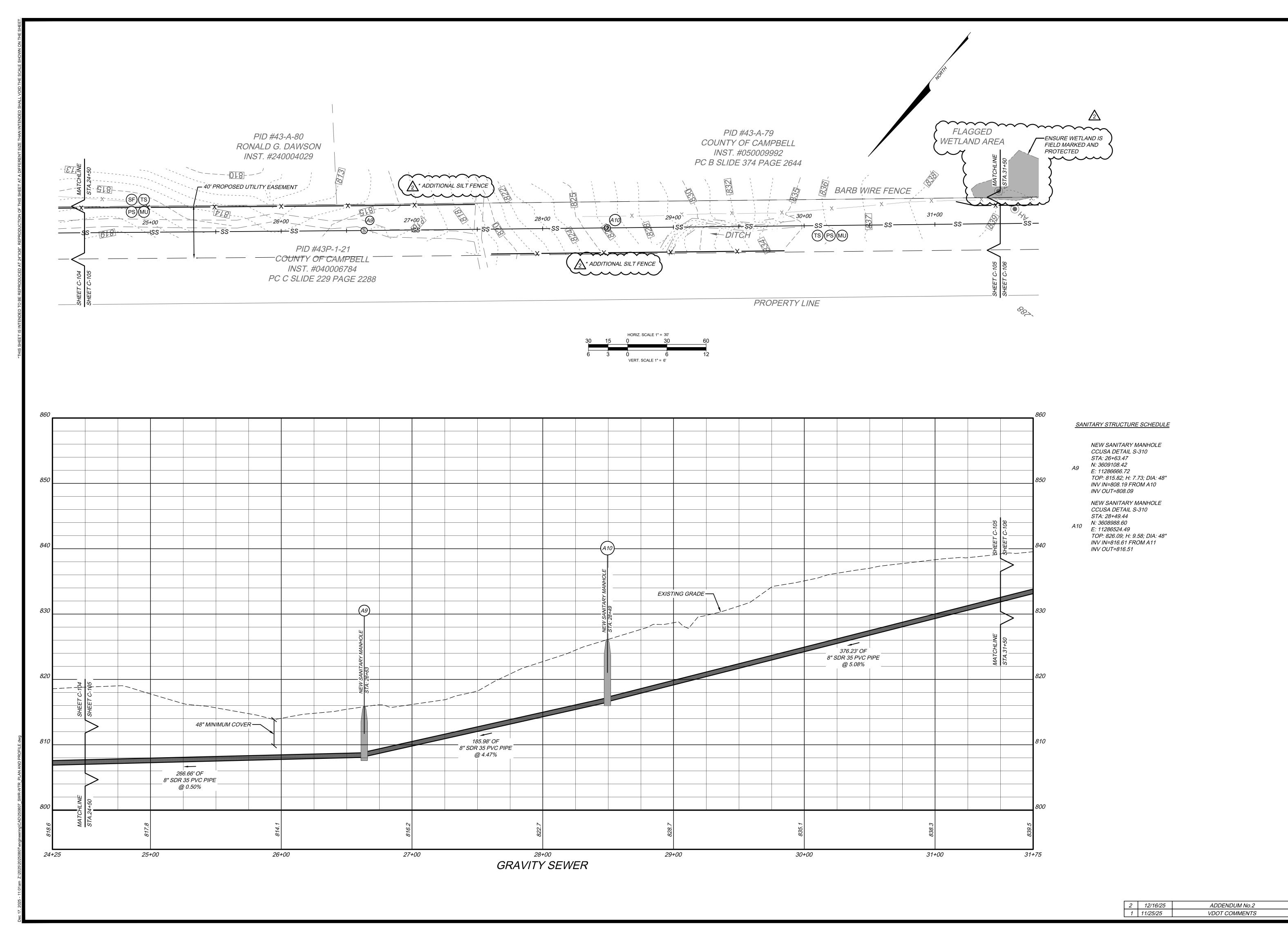
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ADDENDUM No.2

VDOT COMMENTS



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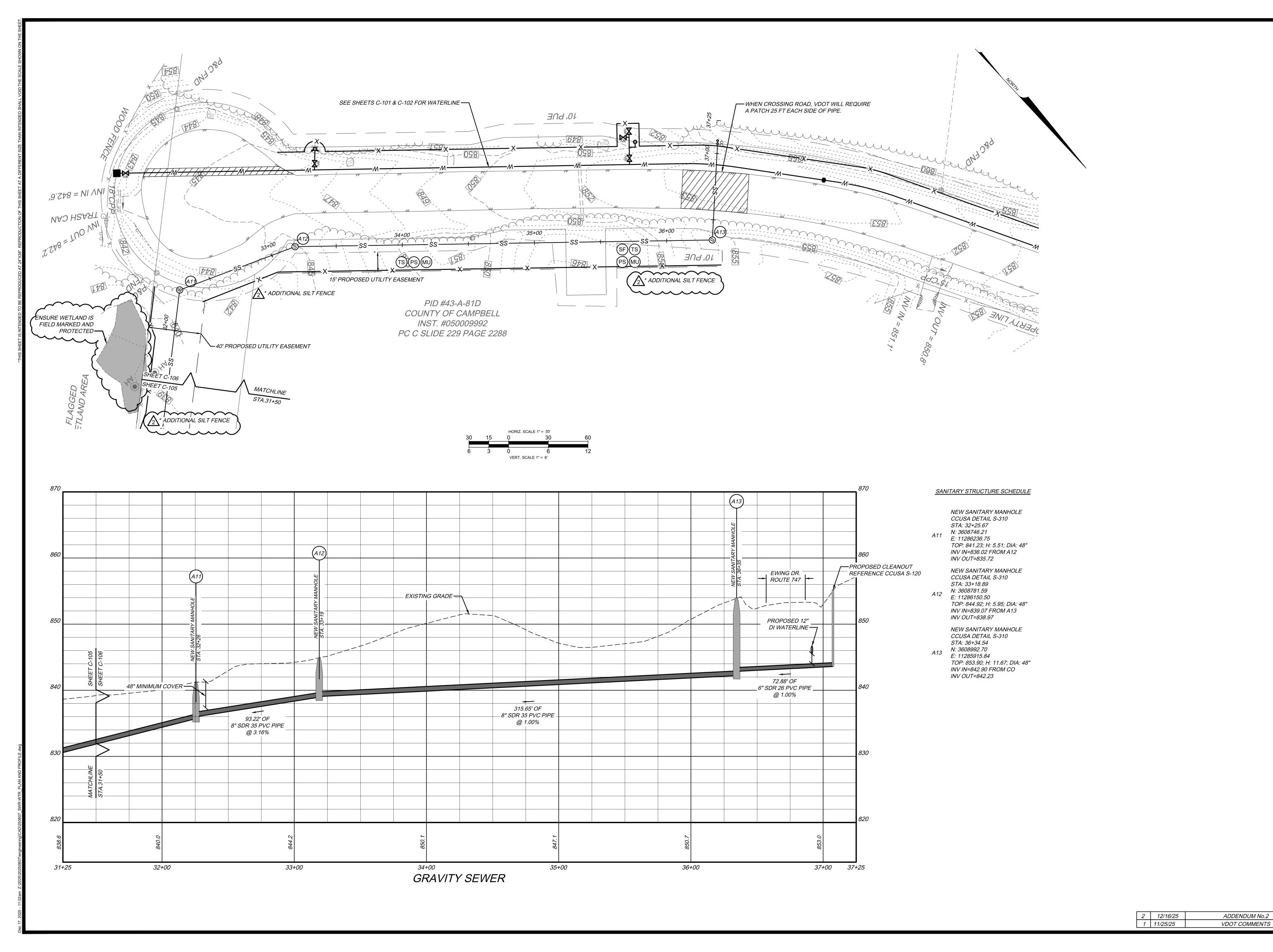
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